

	Student Roles	Parent Roles	DSPS Roles
Accommodation	<ul style="list-style-type: none"> • Contact DSPS to schedule an appointment to request services/accommodations. 	<ul style="list-style-type: none"> • Parents do not have access to student records and cannot participate in the accommodation process unless the student signs a release granting permission. 	<ul style="list-style-type: none"> • DSPS counselor will engage in an interactive process with students to approve and coordinate accommodations based on the functional limitations of the disability.
Verification of Disability (VOD)	<ul style="list-style-type: none"> • Student must bring VOD signed by the appropriate licensed professional. 	<ul style="list-style-type: none"> • Assist the student in obtaining VOD. 	<ul style="list-style-type: none"> • DSPS counselor reviews and approves the accommodations based on verification of disability.
Communication	<ul style="list-style-type: none"> • Student is responsible to keep track of grades and to communicate with the instructor regarding any questions or concerns. • Student is responsible to contact DSPS to keep accommodations up to date and to schedule appointments. • Student is required to request all accommodations from DSPS and instructors within a timely manner. 	<ul style="list-style-type: none"> • Parents are not allowed to attend class with the student or communicate with the instructor. • Encourage your student to contact DSPS or instructor when questions or concerns arise. 	<ul style="list-style-type: none"> • Encourage the student to create a collaborative relationship with instructors. • DSPS does not disclose confidential information without student permission. • DSPS will educate and assist students with requesting and utilizing accommodations.
Advocacy	<ul style="list-style-type: none"> • It is the student's responsibility to self-advocate regarding accommodations. 	<ul style="list-style-type: none"> • Encourage your student to become independent and self-advocate for themselves. • Your student is treated as an adult and is responsible for making their own decisions. 	<ul style="list-style-type: none"> • DSPS counselor will advocate for the student if the situation is not resolved.